

## Demographic Answer Sheet Instructions - 2004

### Answer Document Sections 1, 2, 3 – Name, DOB

Use only the student's legal name, not nicknames.

Bubble in the blanks in the name section and the zeros in the date of birth.

Do not affix the Pre-Id label in this area! Affix it in Section 5.

### Answer Document Section 6 - Grade

Enter student's current grade.

If a high school student took the CAHSEE this year, mark grade 10.

Please check your on-line roster and confirm that it is correct. If a Pre-ID label is not correct, do not use it.

Hand grid the information instead.

### Answer Document Section 8 – Parent Educational Level

Graduate school/post-graduate training:

Parent/guardian attended with or without attaining a degree.

College graduation:

Parent/guardian B.A. or B.S. or equivalent

Some College:

Completion by parent/guardian of any course within a two or four year academic program including an A.A. degree.

High school graduate:

Parent/ guardian received a high school diploma or equivalent.

Not a high school graduate:

Parent/guardian may have attended but did not complete secondary level.

### Answer Document Section 9 – Student ID

Student ID Number: enter the number that is currently displayed on the attendance form.

### Answer Document Sections 11 & 12 - Ethnicity

Every student must have at least one selection marked in column 11.

Select only one primary ethnicity. If they consider themselves equal, choose one. Then mark all other ethnicities that apply in column 12.

Please note that they may decline to state.

### Answer Document Section 13 - CBEDS Enrollment

If the student has been continuously enrolled (on your roster) since 10/1/03, respond yes to both School and District.

### Answer Document Section 14 - School Mobility

If the student has been enrolled only this year, fill in the current grade.

If the student has been continuously enrolled since last year, fill in last year's grade.

If the student has been continuously enrolled longer, determine the grade they first enrolled back to Feb 2000. If they dropped and reenrolled, use the re-enrollment date to determine the grade.

Unless the student lives/lived in Gorman and attended Gorman Elementary then enrolled in GLC, both the school and district will be identical.

### Answer Document Sections 15 & 16

Leave blank

### Answer Document Section 17 - Primary Disability-- Important Note!!

Every student with or without a disability must have an entry in this section.

Mark "NO" for all students not receiving Special education services, including students with 504 Plans.

For every student receiving special education services, grid the 3 digit disability code from the student's IEP. Contact our Special Education department if you have any questions regarding this code.

## Answer Document Section 18

Mark "yes" only if the student is taking a test below his/her enrollment grade.

## Answer Document Section 19 – County/District Code of Residence for IEP Students

Refer to accommodation information provided by Jennifer in the special ed. office.

## Answer Document Section 20, 21, 22, 23 – English-Language Proficiency

English only:

Mark for a student whose primary language (first learned and spoken in home) is English.

Initially-Fluent English Proficient (I-FEP):

Mark for a student whose primary language is something other than English but has been determined to be proficient in English.

English Learner (EL):

Mark for a student whose primary language (first learned and spoken in home) is something other than English and have been determined to lack sufficient fluency in English to succeed in the school's regular instructional program.

Redesignated - Fluent English Proficient (R-FEP):

Mark for a student whose primary language is something other than English and was previously designated as an English Learner (EL) and has been redesignated as fluent/proficient in English.

# 21, 22, 23 Grid if student is an EL or R-FEP.

## Answer Document Section 25 - Home Language Code

English Code = 00

Spanish Code = 01

See Table 9 for other Language Codes

## Answer Document Section 26 – Program Participation –Title 1 and GATE

ESEA Title 1 – Targeted:

Mark if you know that the student has received Title 1 supported instruction this year.

Gifted and Talented (GATE):

Ask the parent/guardian if the student is a GATE student or refer to GATE list.

## Answer Document Section 27 - NSLP (National School Lunch Program)

Mark **Yes** if the student is eligible to participate, at the free or reduced-price, in the NSLP.

Mark **No** if the student is not eligible (based on income level and number in the household).

This response is related to the optional survey turned in with month 5 paperwork.

Although GLC does not offer a "hot lunch" program, the student may still be eligible.

Contact Paul Flores at < [pflores@gormanlc.com](mailto:pflores@gormanlc.com) > for questions. If the survey was not turned in, he will probably not be able to tell you if the student is eligible for the NSLP.

## Answer Document Sections 28, 29, 30 – Testing Accommodations

The Site Coordinator or Proctoring Teacher will mark this section after testing has been completed.